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Active helpdesks: learn key computer concepts by fielding questions from callers in a simulated helpdesk environment -- Sound bytes: see key concepts demonstrated through multimedia lessons that include video, sound, and animation. Also includes Sound Byte Labs featuring multiple-choice quizzes. ALERT: Before you purchase, check with your instructor or review your course syllabus to ensure that you select the correct ISBN. Several versions of Pearson's MyLab & Mastering products exist for each title, including customized versions for individual schools, and registrations are not transferable. In addition, you may need a CourseID, provided by your instructor, to register and use Pearson's MyLab & Mastering products. Packages Access codes for Pearson's MyLab & Mastering products may not be included when purchasing or renting from companies other than Pearson; check with the seller before completing your purchase. Used or rental books If you rent or purchase a used book with an access code, the access code may have been redeemed previously and you may have to purchase a new access code. Access codes Access codes that are purchased from sellers other than Pearson carry a higher risk of being either the wrong ISBN or a previously redeemed code. Check with the seller prior to purchase. -- Miller, Economics Today: The Macro View 16e remains committed to providing students with discussion and coverage of the most current issues and events. This text meets the needs of today's diverse student population by presenting ideas clearly, at an accessible level, and in the context of newsworthy applications. Management Information Systems provides comprehensive and integrative coverage of essential new technologies, information system applications, and their impact on business models and managerial decision-making in an exciting and interactive manner. The twelfth edition focuses on the major changes that have been made in information technology over the past two years, and includes new opening, closing, and Interactive Session cases. This market-leading text takes a pragmatic approach emphasizing the strategic role of human resources. Comprehensive, research-based coverage includes all major topics identified on the Human Resource Certification Institutes Content Outline. Coverage includes a global chapter, expanded coverage of diversity, new material on performance management, and current hot topics such as self-directed work teams, shamrock organization, broadbanding, competency-based pay systems, job security, violence in the workplace, and how organizational commitment affects production, quality, and service. Searchable electronic version of print product with fully hyperlinked cross-references. Upon its publication in 1963, Corley's Legal Environment of Business was the first and only business law textbook to emphasize public rather than private law, government regulation of business rather than contracts, and legal relationships rather than business transactions. A major innovation, it established a new course that the authors termed the legal environment of business. Over the years others have attempted to attain the success and stature of The Legal and Regulatory Environment of Business, but none has been able to match its timely, innovative coverage. Substantially updated, the 10th edition continues the text's reputation for ethics, authority and coverage of current areas of importance to business. This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the book. Once again, Schmallegger is the most current and popular text on the market and continues to lead as the standard among criminal justice texts today! Criminal Justice Today: An Introductory Text for the 21st Century, continues to lead as the gold-standard for criminal justice texts. Best-selling, student- and instructor-preferred, time-tested-Schmallegger is the most current and popular text on the market. This textbook guides criminal justice students in the struggle to find a satisfying balance between freedom and security. True to its origins, the third edition focuses on the crime picture in America and on the three traditional elements of the criminal justice system.

police, courts, and corrections. This edition continues to question the viability of our freedoms in a world that has grown increasingly more dangerous. Students are asked to evaluate the strengths and weaknesses of the American justice system as it struggles to adapt to an increasingly multicultural society and to a society in which the rights of a few can threaten the safety of many. "The Economy Today is exceptionally well suited for this task. From its inception, this text has been motivated by policy issues. The primary goal has been to help students understand the challenges of economic policy and the consequences of specific actions like tariffs, regulation, and tax reform. It always provided a balanced discussion of these issues, allowing students to assess different perspectives on complex issues. For this edition, instructors will particularly appreciate the unique chapters that provide a solid foundation for explaining, illustrating, and assessing major Trump initiatives. Chapter 16, for example, is devoted to supply-side theory, a core foundation of Trumponomics. Students can explore the theoretical basis for tax cuts, deregulation, and immigration reform. Chapter 35 on international trade goes beyond the theory of comparative advantage to explore why and how some market participants seek to erect trade barriers. The unique chapter devoted to deregulation (Chapter 27) examines the rationale for government regulation of industry, the inherent trade-offs, and the consequences of (de)regulation. The same kind of insistence on critical thinking about policy issues is apparent in Chapter 28 on environmental protection"-- The author wrote this new edition of the most popular elementary social studies methods text on the market with the following three goals in mind: to present the most powerful social studies content and pedagogy for children in elementary school, to offer the material in simple and accessible ways, and to write in a first person active voice. The purpose of this book is to introduce new teachers to the world of social studies teaching and learning in elementary and middle schools. Geography, history, government and the other social sciences are delivered into the palm of the new teacher's hand along with a suite of tools for bringing social studies to life in the classroom. The book is organized into three sections—the first orients the reader to the mission of social studies education to the increasingly diverse children we teach, the second concentrates on the curriculum, and the third deals with instruction, how we plan and teach this curriculum. Three central themes continue to pervade the book—democratic citizenship, diversity, and the social sciences—to ultimately encourage teachers to excite their students about closing the gap between social realities and democratic ideals. An exceptionally strong chapter on multicultural issues (Chapter 2) helps future teachers truly understand the changing demographics of the American classroom. Abridged NCSS standards and their classroom applications are found at [www.myeducationlab.com](http://www.myeducationlab.com). For use in undergraduate and graduate courses in strategy. In today's economy, gaining and sustaining a competitive advantage is harder than ever. Strategic Management captures the complexity of the current business environment and delivers the latest skills and concepts with unrivaled clarity, helping students develop their own cutting-edge strategy through skill-developing exercises. The Fifteenth Edition has been thoroughly updated and revised with current research and new concepts. This edition includes 29 new cases and end-of-chapter material, including added exercises and review questions. MyManagementLab for Strategic Management is a total learning package. MyManagementLab is an online homework, tutorial, and assessment program that truly engages students in learning. It helps students better prepare for class, quizzes, and exams—resulting in better performance in the course—and provides educators a dynamic set of tools for gauging individual and class progress. The Pill Book By Harold M. Silverman Contemporary Business, 2006, is updated and even better than before! Containing the most important introductory business topics, this paperback text also includes the most current information available in any business text, and the best supplemental package in the business. You'll find this new paperback updated edition of Contemporary Business creates excitement about the world of business for your students as well as helping them improve their critical thinking skills. Opening new doors of possibility can be difficult - Contemporary Business, gives students the business language they need to feel confident in taking the first steps toward becoming successful business majors and successful business people. Best Just Got Better! This 14th edition of the phenomenally successful Principles of Anatomy and Physiology continues to set the standard for the discipline. Written and superbly illustrated for two-term, introductory Anatomy and Physiology students, this text offers a rich and complete teaching and learning environment. WileyPLUS is a research-based online environment for effective teaching and learning. WileyPLUS builds students' confidence because it takes the guesswork out of studying by providing a clear roadmap; what to do, how to do it, if they're right. With WileyPLUS, students take more initiative so you'll have a greater impact. Access to WileyPLUS sold separately. Give your students a classic introduction to computer concepts with a modern twist with Morley/Pearce UNDERSTANDING COMPUTERS: TODAY AND TOMORROW, COMPREHENSIVE, 16E. Known for a unique emphasis on societal issues and industry insights from respected leaders, this book makes computer concepts relevant to today's career-focused students. This edition offers an increased emphasis on mobile computing and related topics such as mobile commerce and mobile security. Students become familiar with the impact of new and emerging technologies, including smart watches, drones, 3D scanners and printers, robot assistants, perceptual computing, White-Fi and much more. ENVIRONMENTAL SCIENCE inspires and equips students to make a difference for the

world. Featuring sustainability as their central theme, authors Tyler Miller and Scott Spoolman emphasize natural capital, natural capital degradation, solutions, trade-offs, and the importance of individuals. As a result, students learn how nature works, how they interact with it, and how humanity has sustained and can continue to sustain its relationship with the earth by applying nature's lessons to economies and individual lifestyles. Engaging features include Core Case Studies, and Connections boxes demonstrate the relevance of issues and encourage critical thinking. Updated with new learning tools, the latest content, and an enhanced art program, this highly flexible book allows instructors to vary the order of chapters and sections within chapters to meet the needs of their courses. Two active learning features conclude each chapter. Doing Environmental Science offers project ideas based on chapter content that build critical thinking skills and integrate scientific method principles. Global Environmental Watch offers online learning activities through the Global Environment Watch website, helping students connect the book concepts to current real-world issues. Important Notice: Media content referenced within the product description on the product text may not be available in the ebook version. NEW EDITION \*Add the convenience of accessing this book anytime, anywhere on your personal device with the eTextbook version for only \$50 at [ppi2pass.com/etextbook](http://ppi2pass.com/etextbook) program.\* The PE Civil Reference Manual, formerly known as Civil Engineering Reference Manual for the PE Exam, is the most comprehensive textbook for the NCEES PE Civil exam. This book's time-tested organization and clear explanations start with the basics to help you get up to speed with common civil engineering concepts. Together, 90 chapters provide an in-depth review of all of the topics, codes, and standards listed in the NCEES PE Civil exam specifications. The extensive index contains thousands of entries, with multiple entries included for each topic, so you can easily find the codes and concepts you will need during the exam. This book features: over 100 appendices containing essential support material over 500 clarifying examples over 550 common civil engineering terms defined in an easy-to-use glossary thousands of equations, figures, and tables industry-standard terminology and nomenclature equal support of U.S. customary and SI units After you pass your exam, the PE Civil Reference Manual will continue to serve as an invaluable reference throughout your civil engineering career. Topics Covered Civil Engineering Breadth Project Planning; Means and Methods; Soil Mechanics; Structural Mechanics; Hydraulics and Hydrology; Geometrics; Materials; Site Development \* Construction Earthwork Construction and Layout; Estimating Quantities and Costs; Construction Operations and Methods; Scheduling; Material Quality Control and Production; Temporary Structures; Health and Safety \* Geotechnical Site Characterization; Soil Mechanics, Laboratory Testing, and Analysis; Field Materials Testing, Methods, and Safety; Earthquake Engineering and Dynamic Loads; Earth Retaining Structures; Groundwater and Seepage; Problematic Soil and Rock Conditions; Earth Retaining Structures; Shallow Foundations; Deep Foundations \* Structural Analysis of Structures; Design and Details of Structures; Codes and Standards for Construction \* Transportation Traffic Engineering; Horizontal Design; Vertical Design; Intersection Geometry; Roadside and Cross-Section Design; Signal Design; Traffic Control Design; Geotechnical and Pavement; Drainage; Alternatives Analysis \* Water Resources and Environmental Analysis and Design; Hydraulics-Closed Conduit; Hydraulics-Open Channel; Hydrology; Groundwater and Wells; Wastewater Collection and Treatment; Water Quality; Drinking Water Distribution and Treatment; Engineering Economic Analysis The most-popular midwifery textbook in the world! The sixteenth edition of this seminal textbook, Myles Textbook for Midwives, has been extensively revised and restructured to ensure that it reflects current midwifery practice, with an increased focus on topics that are fundamental to midwifery practice today. Well illustrated to assist visual learning Boxes highlight significant information to aid study Introduction, Aims of the chapter and Conclusion for each chapter Reference Lists Further Reading and Useful websites to promote further learning Glossary of terms and acronyms provide simple definition of more complex terminologies Additional online resources Over 500 multiple-choice questions enable students to test their knowledge Unlabelled illustrations help reinforce learning Full image bank of illustrations to make study more visual and assist with projects. Up-to-date guidance on professional regulation, midwifery supervision, legal and ethical issues, risk management and clinical governance Recognises that midwives increasingly care for women with complex health needs, in a multicultural society Increases confidence in empowering women to make appropriate choices Looks at the dilemmas involved in caring for women with a raised body mass index Chapter on optimising care of the perineum for women with perineal trauma, including those who have experienced female genital mutilation Additional coverage of basic neonatal resuscitation, to reflect the trend for midwives to carry out the neonatal physiological examination Streamlined chapters with similar themes and content, to facilitate learning Full colour illustrations now used throughout the book, in response to student feedback. This textbook provides a survey of sociology. As the scientific study of society, sociology is a social science which uses various methods of empirical investigation and critical analysis to develop a body of knowledge about human social activities. It focuses on the influence of our relationships around us and how they affect our behaviors and attitudes. The author approaches this subject with a desire to help students find and use sociology in everyday life. More students learn from John Santrock's Adolescence than from any other text in this field. Students and instructors rely on the ca

balance of accurate, current research and applications to the real lives of adolescents. The fully-revised eleventh edition includes a new chapter on health, expanded coverage of late adolescence, and more than 1200 research citations from the 21st century. The authority of Harrison's at the point of care! Covering the full scope of internal medicine, the new edition of this "mini-textbook" is thoroughly revised to reflect new content areas and quicker retrieval of clinical information. The manual continues to focus on diagnosis and therapy with an emphasis on patient care. Features a new section on Care of the Hospitalized Patient, with a new chapter on Procedures in Internal Medicine as well as a section on patient admittance orders. The Sixteenth Edition makes a number of significant changes to its predecessor, reflecting the evolution of the law relating to employers, employees, and unions in a dynamic economy. This edition includes new decisions of the National Labor Relations Board appointed by President Obama, which has departed in important ways from the approach of the Board under the prior administration. Moreover, the Board is now actively confronting the role of labor law in the contemporary workplace, addressing emergent issues such as protections for employee electronic communications and social media interactions, accountability for employers in "fissured" enterprises, and potential limitations on other employer restrictions on collective activity. The book also contains judicial decisions addressing these developments as well as reactions from Congress and elsewhere, evincing the growing polarization over the role of labor unions in society. This edition supplies a comprehensive revision in light of major legal shifts occurring from 2013 through 2015, notably the new NLRB representation election rules *Purple Communications*, adopting new rules on employee use of employer email for concerted activity *Murphy Oil*, reiterating *D.F. Horton*, holding that the waiver of the capacity to participate in group arbitration of an employment law claim violates of the Labor Act, with more detailed consideration of the judicial treatment of that question under the Norris-LaGuardia Act as well *Fedex Home Delivery* and more on the distinction between employees and independent contractors *Browning-Ferris*, *McDonald's* and more on joint employer status and the situations of franchisors *Babcock & Wilcox*, announcing new arbitration deferral rules, and the General Counsel's advisory explication of them employer rules affecting § 7 rights - against "gossip," disclosure of confidential information, or "threatening behavior" - and especially on the use of recording and photographic devices and social media and much more. Discussion problems and exercises throughout the text offer students the opportunity to engage with this new material, illustrating how exciting and challenging the study of labor law is. For more information and additional teaching materials, visit the companion site. Note: You are purchasing a standalone product; MyLab Economics does not come packaged with this content. Students, if interested in purchasing this title with MyLab Economics, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. Ragan is a classic text known for its rigor, detail, breadth, and balance. It provides clarity without intellectual compromise and is considered the most trusted and reliable text in the market.. If you would like to purchase both the physical text and MyLab Economics, search for: 0135322855 / 9780135322857 Macroeconomics Plus MyLab Economics with Pearson eText -- Access Card Package, 16/e Package consists of: 0134835832 / 9780134835839 Macroeconomics, Sixteenth Canadian Edition 0135233453 / 9780135233450 MyLab Economics with Pearson eText -- Standalone Access Card -- for Macroeconomics, 16e The Microeconomy Today is noted for three great strengths: readability, policy orientation, and effective pedagogy. The accessible writing style engages students and brings the excitement of domestic and global economic news into the classroom. Schiller emphasizes how policymakers must choose between government intervention and market reliance to resolve the core issues of what, how, and for whom to produce. These strategic trade-offs are highlighted throughout the full range of micro and international issues, and every chapter ends with a policy issue that emphasizes the markets vs. government dilemma. The authors teach economics in a real-world context, filling chapters with the real facts and applications of economic life. The Microeconomy Today, 15th edition is thoroughly integrated with adaptive digital tools and dynamic interactive resources available in Connect—proven to increase student engagement and success. Revised edition of International business, 2015. 'The Macro Economy Today' is noted for three great strengths: readability, policy orientation, and pedagogy. Schiller's accessible writing style engages students and brings some of the excitement of domestic and global economic news into the classroom. Concepts of Biology is designed for the single-semester introduction to biology course for non-science majors, and for many students is their only college-level science course. As such, this course represents an important opportunity for students to develop the necessary knowledge, tools, and skills to make informed decisions as they continue their lives. Rather than being mired down with facts and vocabulary, the typical non-science major student needs information presented in a way that is easy to read and understand. Even more importantly, the content should be meaningful. Students do much better when they understand why biology is relevant to their everyday lives. For these reasons, Concepts of Biology is grounded on an evolutionary basis and includes exciting features that highlight concepts in the biological sciences and everyday applications of the concepts at hand. We also strive to show the interconnectedness of topics within this extremely broad discipline. In order to meet the needs of today's instructors

and students, we maintain the overall organization and coverage found in most syllabi for this course. A strength of *Concepts of Biology* is that instructors can customize the book, adapting it to the approach that works best in their classroom. *Concepts of Biology* also includes an innovative art program that incorporates critical thinking and class discussion questions to help students understand--and apply--key concepts. Insel and Roth, *Core Concepts in Health* pioneered the concept of personal responsibility for health and individual behavior change back in 1976. Now in its 11th edition, it is still the market leader and is known for its scientific research base and its currency, comprehensiveness, and accuracy. The definitive research paper guide, *Writing Research Papers* combines a traditional and practical approach to the research process with the latest information on electronic research and presentation. This market-leading text provides students with step-by-step guidance through the research writing process, from selecting a topic to narrowing a topic to formatting the finished document. *Writing Research Papers* backs up its instruction with the most complete array of samples of any writing guide of this nature. The text continues its extremely thorough and accurate coverage of citation styles for a wide variety of disciplines. The fourteenth edition maintains Lester's successful approach while bringing new writing and documentation updates to assist the student researcher in keeping pace with electronic sources. Based on the full edition of *American Government: Power and Purpose*, this brief text combines concise and up-to-date coverage of the central topics in American government with compelling critical analysis. Offering an array of learning tools, the 2008 Election Update Edition uses a refined pedagogical apparatus to help students approach politics and government analytically.

**KEY FEATURES**

- o More flexibility to assign supplementary readings. The Brief Tenth edition is the perfect choice for instructors who want the flexibility to assign readings that go beyond the textbook. Access to the Norton American Politics Online Reader is free with every new copy, offering an affordable way to provide students with a range of readings to complement the textbook. Special package prices are also available with Norton's other readers in American government, *The Enduring Debate* and *Faultlines*.
- o More, and more thoughtful, pedagogy than other brief texts. Several helpful features appear in every chapter to help students learn and review. New 'Analyzing the Evidence' units use bold graphics to show students 'how we know what we know' about certain political phenomena. 'Core of the Analysis' boxes on the first page of every chapter preview the chapter's analysis. 'In Brief' boxes are unique to the brief edition and at least one appears in each chapter. The boxes summarize fundamental material in the chapter and have proven invaluable in preparing for exams, according to reviewers. 'Key Terms' are boldface in the text and defined in the margin. Numerous figures and tables appear in every chapter. New single-column design is easier to read. Online reader icons next to citations indicate works that are represented in the Norton American Politics Online Reader.

**STUDENT RESOURCES**

The Norton American Politics Online Reader *American Government* draws on contemporary research and key scholarship to present the field as political scientists understand it today. The Norton American Politics Online Reader includes over 100 important recent articles and foundational works cited in *American Government*. Perfect for supplementary reading assignments and special projects, an icon next to the citation in the text indicates that the reading is available in the online reader. Student StudySpace The StudySpace student Web site reinforces the analytical framework of *American Government* in a proven, task-oriented study plan. Each chapter is arranged according to the effective Organize, Learn, and Connect pedagogy:

- o Organize-This section contains:
  - o Progress Reports to help students organize their study time.
  - o Chapter Summaries and Outlines that help students prepare for readings and tests.
  - o Links to the ebook, which integrates online review materials with the book.
- o Learn-This section contains:
  - o Diagnostic Quizzes that help students study for midterms and finals.
  - o Vocabulary Flashcards that reinforce knowledge of key terms presented in the text.
- o Connect-This section contains:
  - o Politics in the News Feed-A bi-weekly RSS feed of New York Times articles, annotated by Paul Gronke (Reed College) helps students keep up-to-date with the latest political news.
  - o Analyzing the Evidence Exercises-These interactive exercises are based on the new 'Analyzing the Evidence' units in the text, which explain the significance of the data and the basic methodology that political scientists use to analyze the data

**INSTRUCTOR RESOURCES**

PowerPoint Lecture Slides, Test Bank and an Instructor's Manual. *Human Resource Management* provides readers with a complete, comprehensive review of essential personnel management concepts and techniques in a highly readable and understandable form. Coverage emphasizes essential themes throughout the book, including the building of better, faster, more competitive organizations through HRM; practical applications that help all managers deal with their personnel-related responsibilities; and technology and HR. Specific topics include the strategic role of human resource management; equal opportunity and the law; job analysis; personnel planning and recruiting; employee testing and selection; interviewing candidates; training and developing employees; managing organizational renewal; appraising performance; managing careers and fair treatment; establishing pay plans; pay-for-performance and financial incentives; benefits and services; labor relations and collective bargaining; employee safety and health; managing human resources in an international business; human resources information systems and technology. For practical application, *Human Resource Management* also includes case studies of Human Resource Managers as well as any business managers who deal with human resource/personnel issues.

dynamic, comprehensive approach to basic through intermediate computer concepts. Known for its readability and the depth of topics covered, this book also includes an interactive Web site, which contains Web Tutors, Further Explorations, and links to NEW TechTV video projects! Economics: Private and Public Choice is an aid for students and general readers to develop a sound economic reasoning. The book discusses several ways to economic thinking including six guideposts as follows: (i) scarce goods have costs; (ii) Decision-makers economize in their choices; (iii) Incentives are important; (iv) Decision-makers are dependent on information scarcity; (v) Economic actions can have secondary effects; and (vi) Economic thinking is scientific. The book explains the Keynesian view of money, employment, and inflation, as well as the monetarist view on the proper macropolicy, business cycle, and inflation. The book also discusses consumer decision making, the elasticity of demand, and how income influences demand. The text analyzes costs and producer decisions, the firm under pure competition, and how a competitive model functions. The book explains monopoly, and also considers the high barriers that prevent entry such as legal barriers, economies of scale, and control over important resources. The author also presents comparative economic systems such as capitalism and socialism. This book can prove useful for students and professors in economics, as well as general readers whose works are related to public service and planning in the area of economic development. Gain real-world practice in insurance billing and coding! Corresponding to the chapters in Fordney's Medical Insurance, 15th Edition, this workbook provides realistic, hands-on exercises that help you apply concepts and develop critical thinking skills. Study tools include chapter overviews, key terms, chapter review exercises, and case study assignments. Additionally, this workbook helps you develop a better understanding of the differences among the insurance programs when completing and electronically transmitting the 837 P or the CMS-1500 paper claim. Key terms and abbreviations at the beginning of each chapter provide a quick reference to the health insurance terminology you need to know. Performance objectives make learning easy by highlighting what you need to accomplish in each chapter. Study outlines focus review by listing key points for each chapter. Self-study exercises - including matching, true/false, multiple-choice, mix and match, and fill-in-the-blank questions - help you practice important concepts. Critical Thinking Assignments in the form of short, real-world vignettes prepare you for working in a real medical office and allow you to apply theory learned from the textbook. NEW! Expanded coverage of inpatient insurance billing, including ICD-10 coding and CMS provides you with the foundation and skills needed to work in the physician office, outpatient, and inpatient setting.?? NEW! Ambulatory Surgical Center (ASC) billing chapter provides you with the foundation and skills needed to work in this outpatient setting.? NEW! Updated information on general compliance issues, HIPAA, Affordable Care Act and coding reflects changes to the main text.

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